

**STEP 2
GRIEVANCE
APPEAL FORM**

American Postal Workers Union, AFL-CIO

1 DISCIPLINE (NATURE OF) OR CONTRACT (ISSUE)		CRAFT	DATE	LOCAL GRIEVANCE #	USPS GRIEVANCE #
2 TO USPS STEP 2 DESIGNEE (NAME AND TITLE) PLANT MANAGER, P & DC DISTRICT MANAGER, CUSTOMER SERVICE PLANT MANAGER, AMC		INSTALLATION / SEC. CEN. / BMC PHILADELPHIA, PA POSTAL SERVICE			PHONE (215) 749-4308 (215) 863-6063 (215) 937-5600
3 FROM: LOCAL UNION (NAME OF)		ADDRESS	CITY	STATE	ZIP
PHILA PA AREA LOCAL APWU AFL-CIO		864 MAIN STREET,	DARBY, PA		19023
4 STEP 2 AUTHORIZED UNION REP. (NAME AND TITLE) ATYIAH I. IVEY, DIR. OF IND. RELATIONS		AREA CODE (610)	PHONE (OFFICE) 522-4520	AREA CODE (610)	PHONE (OTHER) 522-4521
5 LOCAL UNION PRESIDENT GWEN IVEY		AREA CODE (610)	PHONE (OFFICE) 522-4520	AREA CODE (610)	PHONE (OTHER) 522-4521

WHERE - WHEN

STEP 1 MEETING & DECISION

MET WITH

6 UNIT/SEC/BR/STA/OFC	DATE/TIME	USPS REP - SUPR	GRIEVANT AND/OR STEWARD
7 STEP 1 DECISION BY (NAME AND TITLE)		DATE AND TIME	INITIALS INITIALING ONLY VERIFIES DATE OF DECISION
8 GRIEVANT PERSON OR UNION (Last Name First)	ADDRESS	CITY	STATE ZIP
8A GRIEVANT E-MAIL ADDRESS		PHONE	
9 EIN#	SENIORITY	CRAFT	FTR -- PTR -- PTF -- PSE
			LEVEL STEP DUTY HOURS
10 JOB# / PAY LOCATION / (UNIT/SEC/BR/STA/OFC)		WORK LOCATION CITY AND ZIP CODE	
		LIFETIME SECURITY YES ☐ NO ☐	
		VETERAN YES ☐ NO ☐	
11 Pursuant to Article 15 of the National Agreement we hereby appeal to Step 2 the following Grievance alleging a Violation of (but not limited to) the following: NATIONAL, (Art./Sec.)			
LOCAL MEMO (ART./SEC.) OTHER MANUALS, POLICIES, L/M MINUTES, ETC.			

12 DETAILED STATEMENT OF FACTS/CONTENTIONS OF THE GRIEVANT (DO NOT WRITE BELOW THIS LINE -- FOR OFFICE USE ONLY)

13 CORRECTIVE ACTION REQUESTED -- That any/all information (files, records, documents, etc.) relied upon and/or related to this instant grievance be made available at the Step 2 hearing.



SIGNATURE AND TITLE OF AUTHORIZED UNION REP

Gwen Ivey
President

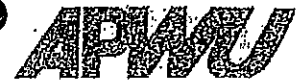
Farrell Anderson
Vice President

Phaedra Mitchell
Treasurer

Atiyah I. Ivey
Director of Industrial Relations

American Postal Workers Union, AFL-CIO

Philadelphia, PA Area Local 89



864 Main Street Darby, PA 19023
Phone (610) 522-4520 • Fax (610) 522-4533

REQUEST FOR A UNION STEWARD TO RECEIVE UNION TIME

DATE: _____

TO: _____ TITLE: _____

FROM: _____ TITLE: _____

At _____ AM / PM, I am requesting at least _____ hours of Union Steward time to work on the following grievance or grievances:

This section to be filled in by Management Representative:

☐ REQUEST APPROVED / ☐ REQUEST DENIED

Reason for denial:

☐ REQUEST APPROVED / ☐ REQUEST DENIED

When will the Union Steward time be given? _____

PRINT SUPERVISOR / MANAGER NAME _____

SIGNATURE _____

DATE / TIME _____

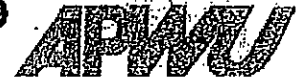
Gwen Ivey
President

Farrell Anderson
Vice President

Phaedra Mitchell
Treasurer

Atiyah I. Ivey
Director of Industrial Relations

American Postal Workers Union, AFL.-CIO
Philadelphia, PA Area Local 89



864 Main Street Darby, PA 19023
Phone (610) 522-4520 o Fax (610) 522-4533

DON'T LET MANAGEMENT STEAL YOUR JOB!!!

If a supervisor/manager is doing bargaining unit work, that supervisor/manager is stealing your job. The only way the Union can stop this is to be made aware of it.

FILL OUT THIS FORM

I have witnessed Supervisor/Manager _____
violate Article 1 of the National Agreement on (Date) _____
The bargaining unit work was performed from (TIME) _____ **(AM/PM)**
To (TIME): _____ **(AM/PM) for a total of** _____ **HRS** _____ **MIN**
Describe the bargaining unit work performed in detail: _____

Station: _____

Print Name: _____

Signature: _____

FULL EIN: _____

Please give this form to your APWU Steward, Chief Steward or FAX to the Union Office at (610) 522-4533.